

Shop Selection Instructions

Log into Aspen



Log into Aspen using your student account:



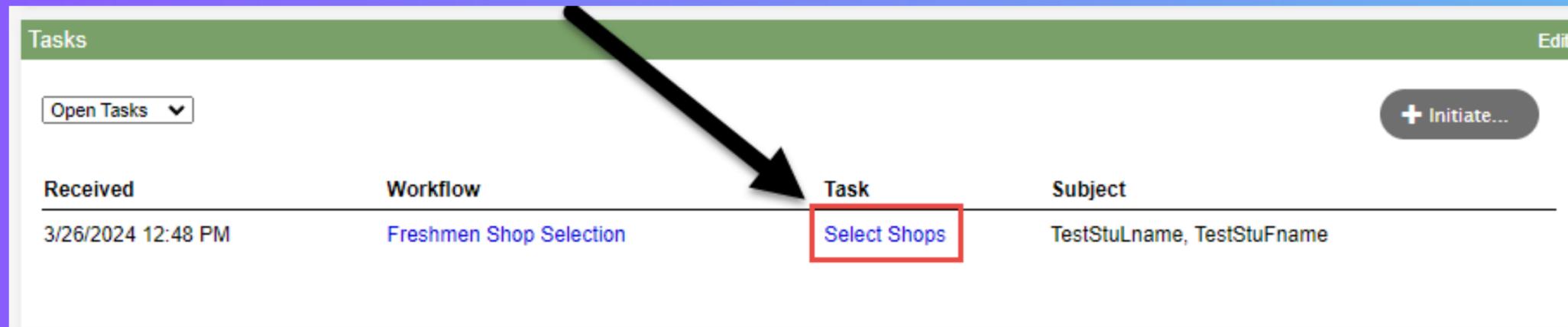
The image shows a login form for ClassLink. At the top is the logo for Shawshen Valley Regional Vocational Technical School District, established in 1965. Below the logo is a grey button labeled "Sign in to ClassLink". Underneath are two input fields: "Username" with the text "masmith@shawtech.org" and "Password" with a masked password of eight dots. At the bottom is a blue button labeled "Sign In".



<https://ma-shawsheentech.myfollett.com/aspen/logon.do>

Step 1: Open Tasks

On the initial Pages Home screen, you will see an area named “Tasks”



Received	Workflow	Task	Subject
3/26/2024 12:48 PM	Freshmen Shop Selection	Select Shops	TestStuLname, TestStuFname

On the Pages screen under the Tasks pane, Click the blue text link “Select Shops”

Step 2: Read and Acknowledge



- Must have already explored these choices during the year.
- Duplicates are not accepted.
- Acknowledge parent discussion.

Freshmen Shop Selection: Select Shops Step 1 of 2

Subject: TestStuLname, TestStuFname
Received: 3/26/2024 12:48 PM
Initiated By: Ouellette, Scott
Related Forms: Freshmen Selection - Instructions ▼

This is your final selection form. This is NOT a survey. Once you SUBMIT this form, you CANNOT MAKE CHANGES. Select your top three choices. You can only select shops that you explored. If you select a program that you did not explore, you might lose your spot for one of your top three choices. The program will NOT let you duplicate choices. I hereby acknowledge that I have discussed my shop choices with my parents/guardians.



← Previous **Next →** Finish ✕ Cancel

Step 3: Select Your Top 3 Shops

- 1st Choice is your highest priority.



Take your time. After you click finish, there will be no way to edit your choices.

Freshmen Shop Selection: Complete Step 2 of 2

Subject: TestStuLname, TestStuFname
Received: 3/26/2024 5:48 PM
Initiated By: Ouellette, Scott

This is your final selection form. This is NOT a survey. Once you SUBMIT this form, you CANNOT MAKE CHANGES. Select your top three choices. You can only select shops that you explored. If you select a program that you did not explore, you might lose your spot for one of your top three choices. The program will NOT let you duplicate choices. I hereby acknowledge that I have discussed my shop choices with my parents/guardians.

Make your Shop selection

1st Choice *	<input type="text"/>
2nd Choice *	<input type="text"/>
3rd Choice *	<input type="text"/>

